

TREDYFFRIN TOWNSHIP LIBRARIES (TTL)

Minutes of the Board of Trustees (BoT)

Thursday, January 26, 2017

7:30 PM at Tredyffrin Library

**Presiding:** John C.T. Alexander, President

**Board Members Present:** (constituting a quorum):

Margaret Auslander

Lauren Holt

Kimberly McDonnell

Johanna Pauciulo (Secretary)

Tim Ross

Bob Senior (Treasurer)

**In Attendance:**

Kate Currigan, President, Friends of TPL

Jason Ercole, citizen

Valerie Green, Assistant Library Director

Marianne Hooper, Staff

Chris Kibler, Library Director

James Kim, citizen

Michael McTiernan, citizen

Beverly Michaels, Branch Manager

Paul Olson, Board of Supervisors

Murph Wysocki, Board of Supervisors

Helen Yao, citizen

Mr. Alexander called the meeting to order at 7:29 pm.

**Board Recruiting (Old Business) - Ms. McDonnell**

Seven candidates were interviewed over the last several weeks to fill two BoT vacancies, all were very qualified. One candidate withdrew from consideration. Two candidates were chosen by the BoT and will now interview with the Tredyffrin Township Personnel committee.

**Presentation - Jason Ercole**

Mr. Ercole, a campaign consulting and communications professional, advised the BoT on fundraising techniques and strategies.

**Minutes - Ms. Pauciulo**

The December minutes were submitted by Ms. Pauciulo for approval. Ms. McDonnell motioned to approve. Ms. Auslander seconded the motion. The motion passed unanimously.

**President's Report – Mr. Alexander**

None submitted.

**Treasurer's Report – Mr. Senior & Mr. Kibler**

Spreadsheets submitted. Both libraries are favorable and expenses are under control. 2017 was a successful year for both TPL and PL.

Mr. Kibler reported that the final budget numbers for 2016 showed that the Library was \$2,757.86 over budget. This was due to several factors as explained in detail in Mr. Kibler's Director's Report. The amount over budget is de minimis.

**Fundraising Report - Mr. Kibler**

As 2016 goals were reached, the Egold Family Bequest of \$10,000 was deposited in January and will go towards 2017 fundraising goals. Annual Fund donations are still being received and will also go towards 2017 totals.

**Director's Report – Mr. Kibler**

Written report submitted. The three LED proposals have been submitted, Mr. Kibler requests input and recommendations from the BoT regarding which to accept. Mr. Kibler was advised at the district libraries meeting that the BoT Treasurer should be bonded (an attorney had been consulted). We will have to look into getting this done. A very nice appreciation lunch was held in honor of the Friends of TPL at Waynesborough Country Club.

Paoli Sign/Paoli Facilities - Mr. Kibler has been in touch with the Wells Fargo Property Manager regarding the placement of a library sign either on the Wells Fargo sign or building façade and was advised that the question would have to be put to a committee at Wells Fargo. The Facilities Committee is investigating the placement of a sign on a pole(s) on Lancaster Ave. to direct people to the library. There is an issue regarding the applicability of ADA compliance if the stacks are moved inside the library (they are not currently compliant).

#### **Branch Manager's Report – Ms. Michaels**

Written report submitted. A staff party was held in honor of Kelly Shea. The phones at PL have been down for over two weeks, apparently due to a problem with an underground cable. This issue also affects the burglar alarm system.

#### **SAC Report - Ms. McDonnell & Mr. Kibler**

A copy of the revised SAC Bylaws and Funding Formula criteria was submitted for BoT review. The BoT designated Kim McDonnell as its SAC voting representative. Chris Kibler and Beverly Michaels shall serve as alternates.

#### **Friends of TPL Report – Ms. Currigan**

The Friends had a successful 2016 with net revenues of 55K from store sales and their year end mailing. The museum program has been expanded from 9 to 14 locations. Four book sales are planned for 2017. The Friends will again participate in Tredyffrin Community Day, which is scheduled for 09/16. The Friends have had very nice business cards made for the Red Fox Book Shop and the Friends organization.

#### **Friends of Paoli Library Report – Ms. Michaels on behalf of Ms. Thibault**

Report submitted. The Friends have had to stop accepting book donations due to lack of space.

#### **Old Business**

- Formation of Committees - Ms. Pauciulo provided a list of existing committees and members. If anyone is interested in serving on any of the committees, please contact Ms. Pauciulo.
- Buddy -Up Associations with TPL Employees - Mr. Kibler provided a list of "buddies". Library staff is also interested in a general meet and greet.
- 2017 Holidays & Closings (Revision) - The Library will be open from 1 - 5 on New Year's Eve. Ms. McDonnell motioned to approve the revision, Mr. Senior seconded the motion, the motion passed unanimously.

#### **Tredyffrin Township Supervisors – Mr. Wysocki and Mr. Olson**

Mr. Wysocki feels that 2017 is off to a good start and is looking forward to a good year.

Mr. Olson reported that Tredyffrin Township taxes will not increase in 2017 and that the Township will have no debt by 2019.

**Public Comment**

Mr. McTiernan asked Mr. Olsen to explain the success of Tredyffrin Township. Mr. Olsen attributed it to a good tax base and citizenry.

Ms. Yao asked about the evaluation of programs through post-participation surveys.

**Adjournment**

The meeting was adjourned at 9:07 pm. Next meeting: Thursday, February 23, 2017, 7:30 pm at Paoli Library.