



Library Director’s Report to Tredyffrin Libraries Board of Trustees for January 25, 2017

Volunteers

Volunteers aid us with daily library operations and services and enable us to continue to provide exemplary service to our community. We are extremely grateful for their hard work and commitment. Comparing January 2018 – December 2016 to January – December 2017, total volunteers increased by 85 (17.9% more total volunteers) and total volunteer contributed hours increased by 542.25 (12.2% more volunteer contributed hours).

Number of Volunteers

Table with 8 columns: Category, Tredyffrin Children's, Tredyffrin Circulation, Tredyffrin Friends, Paoli (All), 2018 TOTAL, 2017 YTD, 2017 - 2018 2018 YTD Change, 2017 - 2018 YTD % Change. Rows for January and TOTAL.

Number of Volunteer Contributed Hours

Table with 8 columns: Category, Tredyffrin Children's, Tredyffrin Circulation, Tredyffrin Friends, Paoli (All), 2018 TOTAL, 2017 YTD, 2017 - 2018 2018 YTD Change, 2017 - 2018 YTD % Change. Rows for January and TOTAL.

Building and Facilities

LED Lighting Project

I received an updated quote for the remainder of the lighting and will be communicating with the installer on a decision regarding replacement fixture types to complete the installation.

Stucco Repair

The Assistant Township Manager, Director of Finance, and I reviewed the building plans with an architect and it was recommended that the block in the wall be checked for deterioration prior to fixing the stucco. The Township’s Public Works Department has excavated behind the wall and determined that the block is intact. Moving forward, the rear of the wall will be excavated, filled with stone, drainage pipes will be checked and replaced if needed, the flagstone capping will be replaced and sealed, and the stucco will be repaired. Public Works is obtaining additional quotes for the stucco wall repair.

Parking Lot

I received a quote to have the parking lot re-sealed and new lines painted. I anticipate moving forward with this once the weather improves.

Recycling

Efforts to work with the company that owns the Paper Retriever recycling bins to have them emptied in a timely manner have been unsuccessful. Recently, the library went for over three weeks with no place to put

paper recycling due to a lack of response in getting the Paper Retriever bins emptied. I have contracted with J.P. Mascaro for a 2 yard mixed recycling container in the Tredyffrin Library lot. This new container is lockable and is intended for use only by the library and Friends. I have contacted the Paper Retriever to have their recycling containers removed from the lot.

### Visitor Count and Circulation

Visitor count for January 2018 totaled 15,696. This is a decrease of 876 (-5.6%) compared to December 2017 and a decrease of 655 (-3.8%) compared to January 2017.

		Jan	Total
Sun	Paoli	240	240
	Tredyffrin	1,358	1,358
Mon	Paoli	624	624
	Tredyffrin	2,118	2,118
Tues	Paoli	14	14
	Tredyffrin	3,004	3,004
Wedns	Paoli	1,008	1,008
	Tredyffrin	158	158
Thurs	Paoli	575	575
	Tredyffrin	1,851	1,851
Fri	Paoli	699	699
	Tredyffrin	1,914	1,914
Sat	Paoli	595	595
	Tredyffrin	2,414	2,414
Total Paoli		3,755	3,755
Total Tredyffrin		12,817	12,817
Libraries Combined		16,572	16,572

	Jan-17	Jan-18	Difference	% Increase or Decrease	2017 YTD	2018 YTD	Difference	% Increase or Decrease
Paoli	4,123	3,755	-368	-8.9%	4,123	3,755	-368	-8.9%
Tredyffrin	13,104	12,817	-287	-2.2%	13,104	12,817	-287	-2.2%
Total	17,227	16,572	-655	-3.8%	17,227	16,572	-655	-3.8%

Because of changes in how Overdrive circulation is credited in the funding formula (by percentage of contribution), the circulation calculations are being recorded differently for 2018. The data is being totaled by library (including the branch library) based on overall contribution to system-wide. As such, the summary presented in the Director's report is being adjusted to be consistent with totals being used by the system.

Circulation for January 2017 totaled 30,045 for all materials. This is an increase of 3,268 (13.7%) in borrowing of materials compared to the previous month. Comparing all checkouts from 2018 to all checkouts from 2017 (using the percentage distribution) up to the most recent month available, total circulation of library materials decreased by 379 (1.2%).

## Library Circulation

	Jan-18	Jan-17	Difference	% Change
Print	27,024	27,968	-944	-3.4%
Electronic	3,426	2,861	565	19.7%
Total	30,450	30,829	-379	-1.2%

## Programming

The number of programs for January 2018 totaled 125 and attendees totaled 1,654. Comparing total program offerings and attendance data from 2017 to 2018, there is an overall increase of 22 (21.4%) in total program offerings and a decrease of 25 (-1.5%) in total program attendees.

### 2018

#### Number of Programs

Paoli	Jan	Total
18+	6	6
Ages 0-5	24	24
Ages 5-11	5	5
Ages 12-17	0	0
Total	35	35

#### Number of Attendees

Paoli	Jan	Total
18+	25	25
Ages 0-5	231	231
Ages 5-11	25	25
Ages 12-17	0	0
Total	281	281

#### Tredyffrin

	Jan	Total
18+	41	41
Ages 0-5	19	19
Ages 5-11	12	12
Ages 12-17	18	18
Total	90	90

#### Tredyffrin

	Jan	Total
18+	527	527
Ages 0-5	512	512
Ages 5-11	135	135
Ages 12-17	199	199
Total	1,373	1,373

Total	125	125
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Total	1,654	1,654
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#### Number of Programs

	18+	Ages 11 and Under	Ages 12 -17	TOTAL
2017	40	59	4	103
2018	47	60	18	125
Difference Between 2017 & 2018	7	1	14	22
	17.5%	1.7%	350.0%	21.4%

#### Number of Attendees

	18+	Ages 11 and Under	Ages 12 -17	TOTAL
2017	488	1,166	25	1679
2018	552	903	199	1654
Difference Between 2017 & 2018	64	-263	174	-25
	13.1%	-22.6%	696.0%	-1.5%

## Children's Notes (Submitted by Angie Andre)

The highlight of January was our Day of Service Program on Martin Luther King Jr Day. We put out the request for families to sign up to clean our shelves in the Children's Department. We had no idea we would have such a tremendous turnout. We had 60 friends help pull books from our shelves, clean the shelves and then return books to the shelves. This is a task that is always needed and we rarely have the time to complete.

I thank all of the families in our community that took the time to volunteer at Tredyffrin Public Library and make a difference.

## Teen Notes (Submitted by Laura Doan)

In January, we held our usual bi-monthly book group where we discussed The Maze Runner by James Dashner. In addition, we held one of our bi-monthly journaling together workshops (the other meeting cancelled due to an ice storm). Lastly, we held our regular Saturday meetings of the Girls Who Code Club. Meetings were held with Conestoga students to discuss the Winter Ball.

As a special event, we had an evening movie showing of The Polar Express along with a craft, and refreshments. This event, for all school ages, was hosted by the Conestoga High School Key Club to raise money for Rise Against Hunger.

After a flurry of rehearsals, we presented "The Little Match Girl", a musical based on the story by Hans Christian Andersen, adapted by Jack Perry and Robert Neil Porter. This play was produced by special arrangement with Pioneer Drama Service, Inc. Englewood, Colorado. We owe a great debt to Anne Sprissler who not only accompanied the cast on piano but also directed the show. Anne has been a vital partner for the teen program at the library. She has taught us all patience and how to build unity in a group. This is when each student believes in himself and one another.

## Reference

Information assistance for January 2018 shows an increase compared to December 2017 and a decrease compared to the month of January 2017. Library PC use has decreased while WiFi use has been steady. Information literacy classes (1 on 1 sessions) have also decreased slightly (only 2 sessions) compared to December of last year and the same was true of the comparison with January 2017.

Information Transactions

	Ref	Children's	Circ	Total
Dec-17	1131	438	554	2123
Jan-18	1191	454	708	2353
Jan '18 - Dec '17 Difference	60	16	154	230
Jan '18 - Dec '17 % Difference	5.3%	3.7%	27.8%	10.8%
Jan-17	1374	564	644	2582
Jan-18	1191	454	708	2353
2018 - 2017 Difference	-183	-110	64	-229
2018 - 2017 % Difference	-13%	-20%	10%	-9%

Computer Users

	Adult	Children's	WiFi	Total
Dec-17	1324	112	2117	3553
Jan-18	1132	129	2224	3485
Jan '18 - Dec '17 Difference	-192	17	107	-68
Jan '18 - Dec '17 % Difference	-14.5%	15.2%	5.1%	-1.9%
Jan-17	1330	124	2230	3684
Jan-18	1132	129	2224	3485
2018 - 2017 Difference	-198	5	-6	-199
2018 - 2017 % Difference	-15%	4%	0%	-5%

Information Literacy Classes

	# of Classes	# of Participants	1 on 1 Tutorials	Total
Dec-17	0	0	47	47
Jan-18	0	0	49	49
Jan '18 - Dec '17 Difference	0	0	2	2
Jan '18 - Dec '17 % Difference	0.0%	0.0%	4.3%	4.3%
Jan-17	0	0	51	51
Jan-18	0	0	49	49
2018 - 2017 Difference	0	0	-2	-2
2018 - 2017 % Difference	0%	0%	-4%	-4%

Respectfully submitted by Christopher Kibler, Director of Libraries