

SOLICITATION AND CHARITABLE COLLECTION

Solicitation

Solicitation within the public spaces of the Tredyffrin Township Libraries (TTL) is only permitted for the purpose of supporting the Libraries and must be approved by the Library Director or designee.

Solicitation is permitted by entities renting meeting room space pursuant to the terms of the Meeting Room Policy.

Charitable Collections

The Tredyffrin Township Libraries (TTL) provides space in its facilities to allow for charitable collections by community members and not-for-profit organizations. Priority is given to collections that benefit residents and/or organizations of Tredyffrin and Willistown Townships.

TTL neither endorse nor sponsor the individuals or organizations performing the charitable collection.

Requests for Charitable Collection must be accepted by the Library Director or designee at their sole discretion. Requests shall be made in writing using the Charitable Collection Request form and will be accepted up to one year in advance and confirmed ninety (90) days prior to the event. Requests are accepted in the order they are received.

All charitable collection receptacles must contain a notice identifying the sponsoring organization and/or individual, the purpose of the collection and the duration of the collection.

The collection sponsor is responsible for the security and maintenance of the receptacle. Collection receptacles and their contents not picked up within five working days after the project ends will be considered abandoned and may be disposed of by TTL at its discretion. Should collection receptacle(s) require removal or adjustment for any reason, Library Staff shall attempt to notify the sponsor so that they may do so, however, TTL reserve the right to remove/adjust any receptacle(s) at any time without notice.

Adopted, April 28, 2011, revised and approved February 22, 2018