

TREDYFFRIN TOWNSHIP LIBRARIES (TTL)

Minutes of the Board of Trustees (BoT)

Thursday, January 25, 2018

7:30 PM at Tredyffrin Library

Presiding: John C.T. Alexander, President

Board Members Present: (constituting a quorum):

Margaret Auslander

Lauren Holt

Kimberly McDonnell

Johanna Pauciulo (Secretary)

Bob Senior (Treasurer)

Helen Yao

In Attendance:

Kate Currigan, President, Friends of TPL

Valerie Green, Assistant Library Director

Marianne Hooper, Staff

Chris Kibler, Library Director

Beverly Michaels, Branch Manager

Paul Olson, Board of Supervisors

Sean Moir, Board of Supervisors

Mr. Alexander called the meeting to order at 7:30 pm.

Minutes - Ms. Pauciulo

The December minutes were submitted by Ms. Pauciulo for approval. Ms. Pauciulo motioned to approve. Ms. McDonnell seconded the motion. The motion passed unanimously.

President's Report – Mr. Alexander

Mr. Alexander clarified his prior comments regarding donations by BoT members to stress the importance of contributing over the amount contributed. Mr. Alexander requested BoT members respond to event invitations even if they are unable to attend. Mr. Alexander welcomed Sean Moir as the new BoS liaison, replacing Mr. Wysocki.

Treasurer's Report – Mr. Senior

Both Libraries ended 2017 favorable with approximately \$13,000 in the reserve fund.

System Advisory Council (SAC) Report - Ms. McDonnell

Joe Sherwood shared the CCLS strategic plan and recommended member libraries use it as a guide when drafting their individual plans. Mr. Sherwood will attend our June board meeting.

Fundraising Report - Ms. Yao

Ms. Yao and the committee met with Theresa Haenn of Aurora Philanthropic Consulting, a group specializing in assisting non-profits with fundraising issues. Ms. Haenn will submit a proposal within the next week for the Fundraising Committee's review.

Ms. Hooper reported that the Annual Appeal has raised almost 37K so far, about 14K more than last year.

Director's Report – Mr. Kibler

Written report submitted.

Branch Manager's Report – Ms. Michaels

Written report submitted.

Friends of TPL Report – Ms. Currigan

The Friends raised a total of 82K last year and donated approx.. 45K to the library. The AV improvements in the large meeting room are scheduled to commence in early February.

Friends of Paoli Library Report

No report.

Old Business

2018 Budget - The library underspent on the part-time personnel budget. Mr. Kibler reported that there is enough left over in the budget to enable him to hire a PT development person.

New Business

- Vote for President and Secretary - Ms. Pauciulo motioned to affirm Mr. Alexander for President. The motion was seconded by Ms. Auslander and unanimously approved. Ms. McDonnell motioned to affirm Ms. Pauciulo as Secretary. The motion was seconded by Ms. Holt and unanimously approved.
- Strategic Plan - A subcommittee consisting of Ms. McDonnell, Ms. Holt, Ms. Pauciulo and Mr. Senior will meet with Mr. Kibler and library staff to formulate the 2018 - 2022 Strategic Plan. The first meeting will be held in February.
- Electronic Equipment Use Policy - Ms. Holt prepared a draft revision of the current policy and received feedback from staff and BoT members. She will prepare a final draft for vote at the next BoT meeting.
- Solicitation and Charitable Collection Policy - Ms. Pauciulo prepared a draft revision of the current policy and received feedback from staff and BoT members. She will prepare a final draft for vote at the next BoT meeting.
- Meeting Room Policy - After discussion, it was determined that further consideration of this policy is needed before revisions are made. A revised draft will be issued shortly.

Tredyffrin Township Supervisors – Mr. Wysocki and Mr. Olson

Mr. Olson commented that both libraries are wonderfully operated.

Mr. Moir commented that he was happy to serve as liaison and would like to try to help TPL open on Wednesdays.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:56 pm. Next meeting: Thursday, February 22 at 7:30 pm at Paoli Library.