

TREDYFFRIN TOWNSHIP LIBRARIES (TTL)

Minutes of the Board of Trustees (BoT)

Thursday, February 22, 2018

7:30 PM at Paoli Library

Presiding: John C.T. Alexander, President

Board Members Present (constituting a quorum):

Lauren Holt
Kimberly McDonnell
Michael McTiernan
Johanna Pauciulo (secretary)
Tim Ross
Bob Senior (Treasurer)

In Attendance:

Kate Currigan, TPL Friends
Valerie Green, Library Staff
Marianne Hooper, Library Staff
Kathleen Keohane, Paoli Friends
James Kim, Foundation Board
Chris Kibler, Library Director
Beverly Michaels, Branch Manager
Sean Moir, BoS
Paul Olson, BoS

Mr. Alexander called the meeting to order at 7:32 pm.

Minutes

The January minutes were submitted by Ms. Pauciulo for approval. A correction to the date was noted by Ms. Michaels. Ms. Pauciulo motioned to approve the minutes as corrected, Ms. McDonnell seconded the motion. The motion passed unanimously.

President's' Announcements

Mr. Alexander would like to organize a thank you lunch for past presidents Mike McFadden and Andrew Schenkel. There was no objection to this idea, Board members agreed that those attending would pay for their own lunch and that of Mr. McFadden and Mr. Schenkel.

Treasurer's Report - Mr. Senior

Spreadsheets submitted. PL was slightly unfavorable (approx. \$1800) as revenue has not yet been received from Willistown Township. Tredyffrin was approx. 120K favorable.

Fundraising Report - Mr. Kim

Mr. Kim reported that the Foundation has retained Theresa Haenn to proceed with a fundraising analysis and plan based upon her submitted proposal. This project is fully funded by the Foundation.

Friends of TPL Report - Ms. Currigan

The Friends are formulating their 2018 plan which is focused on the bookstore and building membership. The AV updates to the large meeting room are delayed and will take place in March. There will be a book sale from 3/16 through 3/18 with set up on 3/15 (all help appreciated). The first planning meeting for the Party in the Park (9/15) was held, the planning committee would like to conduct a raffle with a large prize such as a car or vacation home.

Friends of Paoli Library Report - Ms. Keohane

The PL Friends are down to five members. Marie Thibault wants to step aside as President. The Friends will no longer conduct book sales due to poor revenue for the amount of work involved. The Friends' account has a balance of \$24,234.

Director's Report - Mr. Kibler

Written report submitted.

Branch Manager's Report - Ms. Michaels

Written report submitted.

Old Business

Electronic Equipment Use Policy - Ms. Pauciulo motioned to approve the policy as revised. The motion was seconded by Ms. McDonnell and unanimously approved.

Solicitation and Charitable Collection Policy - Ms. Pauciulo motioned to approve the policy as revised. The motion was seconded by Ms. Holt and unanimously approved.

Updates on Building and Services - There have been some issues regarding LED lighting and electrical due to difficulties with meeting the electrician. Some ballasts are out. Mr. Kibler, through the intervention of Warren Kampf's office, is speaking with a PECO rep about the possibility of conducting an audit to investigate a reduction in usage to save costs.

The stucco repairs awaits warmer weather to complete.

The carpets have never been cleaned. Mr. Kibler received an estimate of \$4500 to have all of the carpeting in the library professionally cleaned and is going to proceed with the work.

New Business

Strategic Plan - The first planning meeting was held in February and was very productive. The second meeting will be in late March.

Fundraising Activities - Mr. Kibler will look into having recycling events at the library now that the retrieval bin has been removed.

Comments -

Patron Behavior Policy - Mr. Kibler is still waiting on a response from the Township Solicitor regarding same.

Tredyffrin Township Supervisors

Mr. Moir indicated the BoS support for the Library to be open 7 days a week. There may be some momentum for this in the 2019 budget.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:41 pm. Next meeting: Thursday, March 22nd, 7:30 pm at Tredyffrin Library.